



Dear Valued Guest:

Thank you for considering **The Battery Hotel & Suites** to host your upcoming event. Our management team has the experience, the training, and the desire to ensure your function is successful to the smallest detail. The enclosed Catering Menu is designed to provide a wide variety of selections and prices to meet your needs.

Also included are our payment / cancellation policies and meeting room information. Group room rates available upon request.

Should you have any questions or concerns, please do not hesitate to contact our Catering Department.

Sincerely,

Sandra Moyles
Catering Manager
Tel: (709) 576-0040 ext 788
Fax: (709) 576-6943
E-mail: catering@batteryhotel.com

Price Guaranteed Until December 30, 2008

Breakfast Selections

The Continental

Choice of Chilled Fruit Juices
Choice of Croissant, Muffin, Fruit Salad, Cereal and Yogurt
Coffee, Tea or Milk
\$ 8.95 per person

Battery Breakfast

(Maximum 25 people)
Choice of Chilled Fruit Juices
Choice of Sliced Bacon, Country Ham, Sausages or Bologna
Scrambled Eggs, Hashbrowns, Toast & Coffee or Tea
\$ 9.95 per person

Signal Hill Buffet # 1

(minimum of 25 people)
Variety of Chilled Fruit Juices
Scrambled Eggs, Sliced Bacon, Ham, Sausages,
Toast, Hashbrowns
Coffee & Tea
\$ 11.95 per person

Signal Hill Buffet # 2

(minimum of 50 people)
Variety of Chilled Fruit Juices
Scrambled Eggs, Sliced Bacon, Ham, Sausage, Bologna,
Toast, Hashbrowns
Selection of Fresh Fruit, Muffins, Danish Pastries & Croissants
Coffee & Tea
\$ 13.95 per person
add Baked Beans and Fish & Brewis \$2.00 per person

All prices are subject to 13% HST & 15% Gratuity

Nutrition Breaks

Pastry Assortment

Danish Pastries, Muffins and Croissants

\$ 19.95 per dozen

Snacks

Assortment of Freshly Baked Cookies

\$ 18.00 per dozen

Yogurt

Assortment of Flavored Yogurts

\$ 2.25 each

Ice Cream

Ice Cream sandwiches

\$2.00 each

Fresh Fruit Tray

A Variety of Fresh Fruit

Small (serves 10 guests): **\$ 36.95**

Large (serves 20 guests): **\$ 69.95**

Tray of Nacho's

Salsa/Sour Cream

Serves 12 people

\$24.95

Beverages

Softdrinks, Fruit Juice or Water

\$ 2.00 Each

Coffee and Tea

10 cups per pot

\$ 12.50

All prices are subject to 13% HST and 15% Gratuity

Working Lunch (One Selection Per Group)

Soup and Sandwich Luncheon

Kettle of Homemade Soup of the Day
A Variety of Sandwiches on Assorted Breads & Wraps
Assorted Desserts
Coffee & Tea

\$ 13.95 per person

Homemade Lasagna

Served with Garlic Bread

Cod au Gratin

Served with Salad

Southern Fried Chicken

Served with Potato Wedges

Sandwich and Salad

Assorted sandwiches served with tossed garden salad

\$ 13.95 per person

(Set up in your meeting room for your convenience)
All working Luncheon served with tea or coffee and assorted desserts

Buffet Luncheon (minimum of 40 people)

Hot Selection:

Kettle of Homemade Soup of the Day, Chicken or Beef Dish,
Pasta Dish, Chef's Choice of Potato and Vegetable of the Day

Cold Selection:

Garden Salad, Dinner Rolls, Cole Slaw
Assorted Desserts, Coffee & Tea
\$ 17.95 per person

Sandwich Tray

Assortment of Sandwiches made on a
Variety of Fresh Breads & Wraps (50 pieces)
\$ 70.95

Luncheon Menu

Three Course Meal

Appetizers (Choose 1 Item Per Group)

Choice of Juice or Garden Salad served with House Dressing

Entree Selection (Choose 1 Item Per Group)

- | | |
|---|---------------------|
| 1. Chicken Pot Pie | |
| 2. Homemade Lasagna, Garlic Bread & Caesar Salad..... | \$ 15.95 per person |
| 3. Braised Beef in a Red Wine & Mushroom Sauce | |
| 4. Baked Cod with Newfoundland Savory Dressing | |
| 5. Oven Roast Supreme of Chicken in a Mushroom Sauce | |
| 6. Pan Fried Cod & Scrunions..... | \$ 17.95 per person |
| 7. Poached Atlantic Salmon in a Dill Sauce..... | \$ 18.95 per person |

Entrees served with a Chefs Choice Vegetables, and your choice (1 Item Per Group) of Potato (Croquette, Baked, Mashed) and a Bread Roll.

Dessert

(Choose 1 Item Per Group)

Your choice of Carrot Cake, Apple Pie or Cheesecake with choice of topping

Coffee & Tea

*** One Selection Per Group Unless Prior Arrangements Approved by the Catering Department**

Deluxe Appetizers (Add to entree price)

- | | |
|-----------------------------------|--------------------|
| Newfoundland Seafood Chowder..... | \$ 3.95 per person |
| Caesar Salad..... | \$ 3.75 per person |

Dinner Menu

Three Course Meal

Appetizers

(Choose 1 Item Per Group)

Tossed Garden Salad served with House Dressing or Homemade Soup of the Day

Entree Selection

(Choose 1 Item Per Group)

- | | |
|---|----------------------------|
| 1. *Cold Plate: Sliced Ham, Turkey, Beef, Dressing, Cheddar Cheese, Eggs,
Pickles, Tomato, Lettuce, Cranberry Sauce accompanied by three salads..... | \$ 23.95 per person |
| 2. Roast Prime Rib au Jus
Served with Yorkshire Pudding..... | \$ 31.95 per person |
| 3. Chicken Breast stuffed with
Newfoundland Savory Dressing..... | \$ 28.95 per person |
| 4. Cornish Hen with
Wild Rice Stuffing..... | \$ 33.95 per person |
| 5. Roast Turkey with Savory Dressing
& Cranberry Sauce..... | \$ 27.95 per person |
| 6. Poached Atlantic Salmon topped
with a Creamy Dill Sauce..... | \$ 29.95 per person |

*** One Selection Per Group Unless Prior Arrangements Approved by the Catering Department**

** Cold Plate Appetizer is a choice of Homemade Soup of the Day or Juice.

Continued.....

All prices are subject to 13 % HST & 15 % Gratuity

Dinner Menu

Entrees served with a choice of two Vegetables (per group)

Broccoli, Cauliflower, Baby Carrots, Green Peas or Mashed Turnip

Choice of Potato

(Choose 1 Item Per Group)

Croquette, Oven Roasted, Mashed or Baked

Choice of Dessert

(Choose 1 Item Per Group)

Newfoundland Berry Tart, Apple Pie,
Strawberry Shortcake, Carrot Cake or
French Creme Cheesecake with choice of topping

Rolls, Coffee & Tea

* **Deluxe Appetizers** (Add to entree price)

Battery Seafood Chowder	\$ 4.25 per person
Caesar Salad	\$ 3.95 per person
Cod au Gratin	\$ 5.25 per person

Special meals available upon request.

All prices are subject to 13 % HST and 15 % Gratuity

Dinner Buffet

Battery Buffet

- Traditional Salads:** Garden Salad, Marinated Vegetable Salad, Pasta Salad, Potato Salad, and Coleslaw
- Cold Cuts:** Cold Meat Platter with Sliced Roast Beef, Turkey, Ham, & Smoked Meat
- Hot Dishes:** Homemade Soup, Carved Roast Beef, Supreme of Chicken, Medley of Steamed Vegetables & Chef's Choice of Potato
- Dessert Table:** Assortment of Cakes, Puddings & Squares

Dinner Rolls, Coffee & Tea

\$ 33.95 per person

***Deluxe Additions** (Add to entree price)

Cod au Gratin.....	\$ 4.25 per person
Stuffed Chicken Breast & Savoury Dressing	\$ 5.25 per person
Honey Glazed Pork Loin	\$ 5.75 per person
Lasagna	\$ 4.25 per person

Minimum of 50 people required for Buffet

All Prices are subject to 13 % HST & 15 % Gratuity

Cocktail Reception

Cold Selection

Country Style Pate' served on Toast Points	
Stuffed Cherry Tomato Cream Cheese Chives	
Smoked Atlantic Salmon on Rye Bread	
Savory Pin wheels	
Mini Skewers of Ham, Cheese & Pineapple	
Per Dozen	\$ 18.95

Hot Selection

Tomato Bruchetta on toasted Banquette	
Mini Egg Rolls	
Chicken Nuggets	
Sausage Rolls	
Curry Beef in Philo Pastry	
Per Dozen	\$ 16.95

Deluxe Hot Selection

Jumbo Shrimp with cocktail sauce	
Pan Fried Cod Tongues	
Bacon wrapped scallops	
Mini Quiche	
Sweet & Sour Pork Skewers	
Spicy Chicken Wings	
Per Dozen	\$ 20.95

Reception Trays

Sandwich Trays (50 pieces).....	\$ 71.95
Cheese, Fruit & Cracker Platter (serves 20 guests)	\$ 71.95
Vegetable Platter with Creamy Dip (serves 40 guests)	\$ 71.95
Fruit Tray - small (serves 10 guests)	\$ 38.95
Fruit Tray- large (serves 20 guests)	\$ 71.95
Dessert Trays (50 pieces)	\$ 127.00

All prices are subject to 13 % HST & 15 % Gratuity

Banquet Beverage Service

Cash Bar

Liquor	\$ 4.75 per drink
Beer	\$ 4.75 per drink
Wine	\$ 5.40 per drink
Cocktails	\$ 6.75 per drink
Coolers	\$ 5.50 per drink
Liqueurs	\$ 5.40 per drink

(HST included in bar charges)

For groups of 100 people or less, a Bartender Charge of \$ 12.00/hr for a minimum of 4 hours will be charged for both Cash & Host Bars.

House Wine

E & J Gallo	Chardonnay	California
E & J Gallo	Cabernet Sauvignon	California

1.5 Litre Bottle (10 glasses of wine)	\$ 43.00
Fruit Punch - Non Alcohol (1 Gallon / 21 Glasses)	\$ 42.00
Alcohol Punch (1 Gallon / 21 Glasses)	\$ 82.00

(Prices are subject to 13 % HST & 15 % Gratuity)

Please Note:

Subsection 55. (1) of the Liquor Control Act.

A person shall not consume upon licensed premises a liquor of a kind which is not permitted to be sold under the licence issued in respect of the licensed premises.

Meeting / Conference Information

Catering Guarantee

The guaranteed number of guests attending a meeting is required **48 hours prior to the function**. The Hotel will be prepared to serve 5% above the guaranteed number. The convenor will be billed for the guaranteed number given or the actual attendance, whichever is greater. Meal selection is required 14 days in advance. Food allergies or special requests must be requested in advance.

Payment / Cancellation Policy

An event order will be faxed to the convenor, and this is to be **signed and faxed back** to confirm your reservation. Cancellation must be received in writing 14 days prior to your meeting or function. **The Hotel reserves the right to provide an alternate function room to suit the group's guaranteed attendance.**

Please Note: For Christmas Parties, a non-refundable deposit must be paid in order to confirm the function room. The deposit for the Harbour Room is \$ 1000.00 and requires a minimum of 130 Meals. The deposit for the Riverhead/Pegasus is \$ 400.00 and it can hold up to 120 guests. The hotel reserves the right to change the function room if guaranteed numbers decrease. **Final numbers and payment** for the Christmas Party must be given 48 hours in advance. Hospitality suites are not provided.

Host or Cash Bar

If beverage consumption is less than \$400.00, a \$ 20.00 per hour labour charge will apply for a minimum of four (4) hours.

Equipment Rental

TV / VCR / DVD	\$ 35.00
Overhead / Screen	\$ 35.00
Slide Projector / Screen	\$ 35.00
Screen	\$ 20.00
Conference Phone	\$ 25.00
Flipchart / Markers	N/C for 1 / \$ 10.00 per additional flipchart
CD Player	\$ 20.00

The Hotel will provide equipment outside of the listed inventory upon request. The associated rental fees will be charged to the convenor's account.

Guest Room Reservation

A block of rooms can be reserved. A rooming list is required 30 days Prior to arrival and payment is required upon completion of services rendered. Rooms not picked up in 30 days prior to the scheduled event will be released.. Direct billing privileges are subject to approval by the Accounting Department.

SOCAN Fee

Society of Composers, Authors and Music Publishers of Canada is empowered to grant a licence to events such as Receptions, Conventions, Assemblies and Fashion Shows.

Supplement, Canada Gazette, Part 1, March 1995 tariff No. 8

Without dancing \$ 29.56 With dancing \$ 59.17 Fees are subject to HST

The Battery Hotel & Suites is not responsible for lost or stolen items.

Other Services

Photocopying

Colour Copies 60 cents each

Black and white Copies 20 cents each

Volume discounts available for 100 copies or more

Car Rentals

Enterprises Rent a Car has partnered with the Battery Hotel and Suites for a corporate rate.

Clients can take advantage of this opportunity after you make your reservation.

Please ask for details

MEETING ROOM SET UP SHEET (2008)

Function Room	Classroom Style	Theatre Style	Banquet Style	Boardroom Style	Hollow Square	U-Shaped Style	Square Footage	Rental Cost	Cost with H.S.T.
Harbour Room	N/A	N/A	280	N/A	N/A	N/A	3927	\$ 1000.00	\$ 1130.00
After Cabin	40	100	60	30	40	30	1065	\$ 200.00	\$ 226.00
** Anchor Room	50	100	80	40	40	30	1885	\$ 250.00	\$ 282.50
Brig	25	50	35	20	25	20	558	\$ 150.00	\$ 169.50
** Pegasus	40	100	50	25	40	30	880	\$ 175.00	\$ 197.75
** Riverhead	50	100	50	25	50	40	1435	\$ 225.00	\$ 254.75
** Riverhead/Pegasus	100	200	100	50	90	70	2315	\$ 400.00	\$ 452.00
* Gallery	30	50	50	25	30	25	1312	\$ 150.00	\$ 169.50
* Chainlocker	25	50	N/A	25	20	15	770	\$ 150.00	\$ 169.50
* Flagroom	N/A	N/A	N/A	12	N/A	N/A	336	\$ 150.00	\$ 169.50
* Outer Harbour	20	40	30	12	30	25	700	\$ 150.00	\$ 169.50
* Dr. Harry Roberts	N/A	N/A	N/A	8	N/A	N/A	255	\$ 150.00	\$ 169.50

* Not wheelchair accessible

** Full Internet Service